



CITY OF PRESCOTT  
ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY  
**Golf Manager- Antelope Hills Golf Course**

Pay Range: \$80,000 to \$85,000 DOE/Q plus benefits  
FLSA Exempt – (Not eligible for overtime)

Antelope Hills is a 36-hole golf facility owned by the City of Prescott. The North Course, designed by Lawrence Hughes, opened in 1956, is a traditional tree-lined layout with bent grass greens. The South Course, designed by Gary Panks, opened in 1992 and features open fairways, generous mounding, large undulating greens and panoramic views of the surrounding mountains and granite formations. At 5,000 feet of elevation, Antelope Hills and Prescott are blessed with comfortable summer temperatures that are especially inviting to visitors from the Phoenix area. The clubhouse contains a well-stocked professional golf shop and a full-service restaurant, The Manzanita Grille, which hosts golf related and community social functions.

The General Manager / Head Professional will report to the City Manager and be responsible for all aspects of Antelope Hills operations including golf operations, merchandising, course maintenance, food & beverage operations, tournaments, player development programs, golf cart maintenance, budget development and management, etc. The City's vision is for Antelope Hills to play a key role in driving Prescott tourism and related economic activity including growing activity at hotels, motels, cultural and related attractions.

**Priorities & Success Factors:**

- Promotions and marketing programs
- Tournament promotion and management
- Building positive relationships with all active golfing groups (ladies, men's, seniors)
- Managing food & beverage operations
- Ability to succeed in a fast-paced environment
- Maintaining a high level of visibility and community involvement
- Customer service
- Staff supervision and training
- Budget management

**Requirements:** PGA of America member in good standing with experience in public golf operations. Minimum three (3) years plus experience as a general manager or head golf professional. Must pass pre-employment drug test, fingerprint and criminal background check and possess a valid Arizona driver's license.

**Physical and Visual Ability:** sufficient to effectively and safely perform required duties and to safely operate required equipment and City vehicle as needed. **Speaking Ability:** sufficient to clearly, concisely and effectively communicate in person and over the telephone. Applicant must be free from mental disorders that would interfere with performance of duties as described.

**For more information: log in to [PGALinks.com](http://PGALinks.com) and select job BK8523**

**Deadline: Applications must be received by 5:00 p.m. February 11, 2010.**

**Send application/resume to:**

City of Prescott, Human Resources, 201 S. Cortez St., Prescott AZ 86303  
(928) 777-1315 (928)777-1347 (800) 748-6205 Fax: (928) 777-1213 TDD (928) 777-1100  
**Email:** [personnel@az-prescott.gov](mailto:personnel@az-prescott.gov) **Web site:** [www.prescott-az.gov](http://www.prescott-az.gov)

Posted: January 25, 2010

Steve Norwood, City Manager

Jolaine Jackson, Human Resources Director

MAJOR BENEFITS FOR CONTRACTUAL EMPLOYEE: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process. EEO/M/F/V/H/D/NSE